

Correspondence

Inward

24/06/2019 STA News
02/07/2019 Education Gazette
04/07/2019 NZEI – Notice of Strike Primary Principals
23/07/2019 Education Gazette
23/07/2019 STA News
29/07/2019 Application for Parental Leave
29/07/2019 NZEI Notification: Paid Union Meetings for Primary Principals

Outward

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Matters Arising from Correspondence

Sean Wansbrough explained to the Board that the Primary Principals will not be taking strike days but are actively disengaging with the MOE. Sean Wansbrough is currently not publishing the audited school accounts on the school website.

The NZEI also will be holding Paid Union Meetings.

The Board discussed how they can support the Principal.

Motion 1

“The Principal has clarified his position in relation to the ongoing industry action, the non-publishing of the audited school accounts on the school website and the Board Of Trustees supports the current course of action in the hope that the dispute will be resolved”.

Moved K Gorrie

Seconded D Acland

Matters for Discussion

Board Governance Training

Board Governance Training will be held on Thursday 1st August in Ashburton. Tony Marett reminded Board members to register and carpooling will be organised later in the week.

Skiing

The Board spoke about subsidising bus travel for the six week winter option ski program. The goal being equity for children, giving all children to opportunity to ski.

Last year it cost the Board \$3000 for 6 weeks transport to the ski field. Sean Wansbrough proposed that families pay \$10 per trip for the six weeks in 2019. Sean Wansbrough has indicated to parents that the transport cost would be \$20 per trip this year and will credit school account if the Board supports his proposal.

Two families have been subsidised by the Principals discretionary fund in order to attend the 6 week ski programme.

Motion 2

“To subsidise the transport for the six week ski programme for 2019 at \$10 per trip per child”.

Moved S Wansbrough

Seconded

T Marett

Sean Wansbrough has spoken to all families but one and staff outlining the Ski Health and Safety Procedures.

Board Funded Teacher

Funding for 2020 is likely to be 4.2 full time equivalent staff. 0.8 would need to be funded by the BOT to continue with a fifth teacher. Sean Wansbrough asked to Board to seriously consider funding a fifth teacher with a deficit budget.

Discussion around what it would look like with four teachers included larger classes, up to three year levels per class, new entrant class potentially combined with year 2 class, smaller teacher team for extracurricular activities. The Board agreed the risks reducing to four teachers far out ways the benefits.

Five teachers is great benefit and selling point for the school.

Discussion around the financial implications funding the teacher from the Direct Resourcing Funding and the current bus situation.

Discussion around class sizes and mix of year levels for 2020.

All teaching staff have indicated to Sean Wansbrough they wish to stay for 2020.

Motion 3

"To continue to fund a fifth teacher in 2020 at Mt Somers Springburn School".

Moved Sean Wansbrough

Seconded

T Marett

Sean Wansbrough advised the Board that he can employ a teacher directly, as a fixed term one year position it does not need to go in the Gazette.

Kaylib Gorrie proposed a Community Project to raise funds in the future for a fifth teacher.

101 students will fully fund a fifth teacher.

Talk around Public Relations, fundraising events etc to raise the profile of the school and a Public Relations figure to be put in the next budget.

Pay increase for non union staff

March 2017 last pay increase for non-union staff. The Board agreed to review wage rates annually for non-union staff and a work schedule to be created.

Motion 4

"The Board offer a 3% increase in hourly rate for bus drivers, caretakers, non NZEI support staff and cleaning staff to take account of the value of their work and inflation. This is to be reviewed annually in July"

Moved S Wansbrough

Seconded

T Marett

Sean Wansbrough to go back to non-union staff with new rates in contracts.

Child Protection Policy

Paragraph 4;

Change the Children, Young Person and Their Families Act to The Childrens Act.

Related documentation and information;

Change "Vulnerable Children Act 2014" to The Children's Act 2014.

Add The Protected Disclosures Procedure

The Board all agreed with the Child Protection Policy with the above amendments. Reviewed July 2022.

Health & Safety Policy

Add to bullet point 11

Provide a smoke free and vape free environment.

Add another bullet point;

Ensure a safety action plan for low risk activities is in place.

The Board all agreed with the Health & Safety Policy with the above amendments. Review July 2022.

In Committee Minutes of last meeting

Moved S Wansbrough Seconded T Marett

In Committee 8.18pm – 8.40pm

Outcome # 1 – Parental Leave approved by the Board.

Outcome # 2 - Friday 2nd August is the cut-off date for the 28 days to request a by-election.

Outcome # 3 - Consultation to review strategic goals planned this term.

Strategic/Governance Discussions and Decisions

Principals Report

Taken as read.

Principal has taken 2 days professional development time so far this year. Principal appraisal with Lois Christmas on Monday 5th August.

Lump sum payments to Teachers to come out of MOE and bulk grant depending of where they are paid from on Wednesday 30th of July.

Monitoring

Financial Report

June 2019 43% of income, 43% of expenditure YTD

\$8000 surplus for June.

EOTC budget is already at 100% and will need to be taken into consideration for the budget next year- Senior camp will have an in & out later in the year which may not match.

- **Motion 5**
"To approve the financial position report for June 2019".

Moved S Wansbrough Seconded K Gorrie

Property and Buses

Direct resourcing has been extended to the end of 2020. Routes will be relooked at and tenders put out after that. Direct resourcing is a very effective model.

The school currently has an up to date bus fleet with the oldest vehicle 2015.

Staffing

Fifth teacher discussed.

A Board funded staff morning tea to be planned in week 4.

What have we discussed that has made a difference to children's learning

- Fifth Teacher
- Ski Bus Subsidy
- Health & Safety Procedure
- Community Consultation initiative

Survey was completed by Tony Marett.

Confirm action points from meeting

- Sean Wansbrough to create a work schedule for non-union staff.
- Sean Wansbrough to go back to non-union staff with new rates in contracts.
- Arrange a Board funded staff morning tea in week 4.
- Letter granting parental leave to be sent.

BOT Information for Newsletter – Explain to the school community re Susan Coleman's resignation and the position vacant on the Board.

Next meeting Monday 26th August 2019

Meeting closed 8.58pm

Signed: 

Date: 26 - August 2019

(Chairperson)